

## ANNEX II

### APPOINTMENT OF AUTHORISED REPRESENTATIVE

**Informative Memo:** in accordance with article 20.2 of Delegated Regulation (EU) 2019/1122, the account must have at least two authorised representatives designated at the time of opening, who may have the following rights regarding the execution of processes from the account (including transactions):

1. **ROLE 1 (READ ONLY):** they can only access the account for consultation purposes and they cannot initiate or approve any process.
2. **ROLE 2 (PROCESS INITIATOR ONLY):** they can only start processes from the account (i.e.: propose a transaction), which must be approved by a **ROLE 3** or **ROLE 4**.
3. **ROLE 3 (PROCESS APPROVER ONLY):** they can only approve processes already started by another **ROLE 2** or **ROLE 4**.
4. **ROLE 4 (PROCESS INITIATOR AND APPROVER):** they can initiate processes (which must be approved by another **ROLE 3** or **ROLE 4**) and approve the processes initiated by another **ROLE 2** or **ROLE 4**. They cannot approve self-initiated processes.

In order for the processes to run, one of the following combinations of authorised representatives must be marked:

1. **ROLE 2 + ROLE 3**
2. **ROLE 4 + ROLE 3**
3. **ROLE 2 + ROLE 4**
4. **ROLE 4 + ROLE 4**

Any other combination of authorised representatives other than those mentioned may not be requested.

		AUTHORISED REPRESENTATIVE	
<b>NAME</b>		click to write text	
<b>SURNAMES</b>		click to write text	
<b>DATE AND PLACE OF BIRTH (COUNTRY AND TOWN)</b>		click to write text	
<b>TYPE OF IDENTIFICATION DOCUMENT</b>		Please select an option:	
<b>DOCUMENT NO.</b>		click to write text	
<b>DOCUMENT EXPIRY DATE</b>		Click here to enter a date.	
<b>REGISTERED OFFICE</b>		click to write text	
<b>POST CODE</b>		click to write text	
<b>TOWN/CITY</b>		click to write text	
<b>COUNTRY</b>		click to write text	
<b>LANDLINE TELEPHONE NUMBER (Company)</b>		click to write text	
<b>MOBILE TELEPHONE NUMBER<sup>1</sup></b>		click to write text	
<b>EMAIL<sup>2</sup></b>		click to write text	
<b>REQUESTED ROLE (Mark the role according to the desired permissions)</b>		<b>COMMENCE TRANSACTION</b>	<b>APPROVE TRANSACTION INITIATED BY ANOTHER REPRESENTATIVE</b>
<b>ROLE 1 (READ ONLY)</b> <input type="checkbox"/>		X	X
<b>ROLE 2 (INITIATOR ONLY)</b> <input type="checkbox"/>		✓	X
<b>ROLE 3 (APPROVER ONLY)</b> <input type="checkbox"/>		X	✓

<sup>1</sup> The mobile telephone number and email must be different for each of the authorised representatives. These data are essential to be able to operate in the Union Registry. For security reasons, email addresses with domains such as yahoo, hotmail, gmail, aol, etc. shall not be accepted, unless corporate emails are not available, subject to a previously signed letter.

<b>ROLE 4 (INITIATOR AND APPROVER)</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>I REQUEST THE USE OF THE DOCUMENTATION ALREADY DELIVERED FOR OTHER ACCOUNTS OPENED IN THE UNION REGISTRY <sup>2</sup></b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Indicate identifier of the Account opened in the Spanish Area of the Union Registry - click to write text

## I. INFORMATION ON PERSONAL DATA

### Accounts in the Spanish Area of the Consolidated System of European Registries (CSEUR)

The Ministry for Ecological Transition and Demographic Challenge maintains its commitment to comply with the legislation in force in personal data processing and information security, to ensure that the data provided is collected and processed in accordance with the Substantive Law 3/2018, of December 5, on Protection of Personal Data and guarantee of digital rights and Regulation (EU) 2016/679 (GDPR). It is for this reason that we provide **information on the data protection policy** applied to the processing of personal data deriving from requests to open and maintain accounts:

- Data controller:** Ministry for Ecological Transition and Demographic Challenge. Spanish Office for Climate Change: [buzon-oecc@miteco.es](mailto:buzon-oecc@miteco.es)  
Data protection officer: [BZN-Miteco@miteco.es](mailto:BZN-Miteco@miteco.es)
- Data processor:** Sociedad de Gestión de los Sistemas de Registro, Compensación y Liquidación de Valores, S.A.U. (IBERCLEAR)
- Purpose of processing:** The personal data incorporated will be used exclusively to manage accounts in the Spanish Area of the Consolidated System of European Registries (CSEUR), and they will be kept while the legal obligation to conserve them remains (Law 16/1985, of 25 June on Spanish Historic Heritage).
- Legal basis for processing:** to comply with a mission carried out in the public interest in the exercise of public powers conferred to the Data controller (Law 1/2005, 9 March, regulating the greenhouse gas emission allowances trading system).
- Data recipients:** neither data assignments nor international data transfers are provided for.
- Data processing rights:** In accordance with the provisions of articles 13 to 18 of Substantive Law 3/2018, of December 5, Protection of Personal Data and guarantee of digital rights and articles 15 to 22 of General Regulation (EU) 2016/679 of Data Protection. You may exercise your rights of access, rectification, deletion and portability of your data, limitation of treatment, opposition and no longer be subject to automated individual decisions, when appropriate, before the Ministry for Ecological Transition and the Demographic Challenge, through its electronic Office (<https://sede.miteco.gob.es>) Likewise, if you consider your rights violated, you can initiate a claim for protection with the Spanish Data Protection Agency (<https://sedeagpd.gob.es/>)

In click to write text, on click to write date

<b>Legal Representative</b>	<b>Authorised Representative</b>

<sup>2</sup> In accordance with article 21.2 of Delegated Regulation (EU) 2019/1122, documentation already submitted may be used for other accounts for which the authorised representative has been appointed, without prejudice to the need to update it to meet the documentary requirements demanded by current regulations. This option is limited to accounts opened in the Spanish area of the Union Registry, and it is not possible to use the documentation delivered to another National Administrator of a Member State other than Spain.

ONLY FOR TRANSLATION PURPOSES